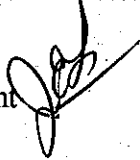


# NEWTON FIRE DEPARTMENT

## Interoffice Correspondence

**To:** ALL PERSONNEL  
**From:** Joseph E. LaCroix, Chief of Department   
**Date:** January 7, 2009  
**cc:**  
**Subject:** Personnel Protective Equipment

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The City of Newton provides every firefighter, upon acceptance of the job, a complete personnel protective equipment ensemble. This includes boots, bunker pants, bunker jacket, suspenders, gloves, hood and helmet. It is your responsibility to keep this equipment as close as possible to its original issue shape.

To that end, if it needs to be washed or repaired due to damage you are responsible to notify the Training Division. Nobody is to place any patches or pins onto bunker jacket or bunker pants. All helmets are to be cleaned of any patches, pins, paint or stickers. Only the reflexite trapezoids that were part of the original helmet are allowed. If any personnel need to replace their reflexite trapezoids notify M-5.

The Department is looking into the use of reflective trapezoid American flags and EMT patches for application in the future.

All officers or senior firefighters are to inspect monthly all of the personnel protective equipment ensemble of the firefighters assigned to them for compliance.

/cf